

## Sully Community Library Gifts and Memorials Policy

The library encourages gifts of money to be used for items the library needs or to purchase memorial books or other items. When purchasing memorial items, the library will endeavor to select items which reflect the interests or wished of the person memorialized.

The library also encourages the gifts of books, movies, magazines, and other materials with the understanding that they will be included in the permanent collection only if they meet a need as determined by the “Acquisition of Library Materials” as outlined in the Materials Selection Policy. Outright gifts of books or other materials as well as items purchased with memorial funds are accepted with the following stipulations:

1. The library retains unconditional ownership of the gifts.
2. The library makes the final decision on the use or disposition of all gifts.
3. The library will determine access to, display and housing of all gift materials.
4. Memorial books or other items may be discarded when deemed appropriate according to the “Weeding Guidelines” outlined in the Collection Evaluation and Weeding Policy. The library will endeavor, however, to return memorial items or gifts to the family when these items are weeded from the collection.

Adopted: May 12, 1997  
Amended: March 3, 2008  
Last Reviewed 2020  
To Be Reviewed 2023